# **Numbers to Remember**

Emergency 911

Dispatch 801-799-3000

Sandy Police 801-568-7200

Sandy Fire 801-568-2930

Sandy Graffiti Hotline 801-568-2900

Sandy Animal 801-352-4450

Services

Tip-A-Cop 801-568-4636

Crime Prevention 801-568-7200



Sandy City Police Department
Crime Prevention Unit
10000 South Centennial Parkway
Sandy, Utah 84070

Phone: 801.568.7200

http://sandy.utah.gov/departments/police-department

Sandy City Police Department Crime Prevention Unit



**Robbery Prevention** 

SP-0409 (Rev 03-2014)

# **Robbery Prevention**

- Avoid working alone. If you must, turn on a hidden radio or TV so robbers will think there is someone with you.
- Vary the schedule and route for your bank deposits each day.
- Keep only the necessary amount of cash in the drawer and safe. Display signs at entrances and exits indicating that safes require secondary keys not in the possession of employees.
- Make sure your cash register is clearly visible to passersby. Arrange the counter so that the customer or robber is visible from the street.
- Avoid placing signs or displays near windows which block visibility.
- Advertise your security alarm system with signs in visible locations.
- Be aware of your surroundings and call the Police if something seems suspicious. Be a good witness.
- Lock unused doors.
- If your business runs an exceptionally high risk of robbery, you may want to invest in a bulletproof cashier screen. A screen "defuses" the robbers' threat, but other prevention measures may be equally effective at lower cost.

## If a Robbery Happens

- Never refuse a robber Do as they say. Obey all instructions and do not plead or in any way antagonize the perpetrator. Avoid idle conversation. Give the robber what they demand-no more/no less.
- Try to avoid sudden or unnatural movements.

  Many robbers are as nervous as you are.
- Observe everything that is taking place. This is very important. The description of the suspect you give to police may be the only information they have to go on.
- If possible, signal other employees. Have a prearranged signal for such emergencies. If the robber will see you, wait.
- Try to pull the silent alarm trigger. Do this as inconspicuously as possible. Otherwise, wait until the robber leaves. (Use your alarm with care. Excessive false alarms can cause problems for law enforcement and for you.) Never tell the robber the alarm has been activated.

### After a Robbery

- Call the Police first and immediately.
- Do not allow any people involved to leave.
- Do not let anyone not involved in. Lock the door until police arrive.
- Write down everything you can remember about the suspect and crime. Include height, weight, color of hair and eyes, scars, tattoos, accent, clothing, weapon and mannerisms. Try to remember the robbers exact words.
- Keep people away from any possible evidence that the suspect may have touched. This will help protect the scene from contamination by other employees and/or customers.
- Cooperate fully with law enforcement.
- Gather names and addresses of potential witnesses.



### Remember..

Robbery, especially when a weapon is involved is a frightening experience. It is a crime committed against another person and it can result in injury or death to the victim.

It is important to remember, in protecting your business from robbery, to take preventative measures and make it obvious that you have taken those measures.

This pamphlet supplies all of the things that are crucial to maintain safety and prevention. We believe that with your help in following these recommendations, we can reduce robbery from happening.

### Be Smart-Be Safe.

While the Sandy City Police
Department is doing everything
possible to prevent robberies and
apprehend the suspects committing
them, we cannot be everywhere.
Therefore we are asking for your help.
Please take a minute to read through
this pamphlet containing
prevention and safety tips and pass the
information on to each person that is
employed at your facility.